

Terms and Conditions

By booking onto one of our courses you are entering into an agreement with Bridge Training UK of which you abide by and accept our Terms and Conditions below:

1. Course bookings can be done online, by telephone or by completing a booking form at the centre with the appropriate fee. Please contact us if you require any assistance in booking courses.
2. Written notice is required at least 7 days prior to postponing the start date of a booked course. This is applicable whether course fees have been paid in full or not.
3. Course fees and other details such as days and times are subject to change by the center.
4. Course fees must be paid in full before or on the day of the commencement of the course unless alternative arrangements have been agreed.
5. The information displayed on the center website or any printed material is an invitation to query; to request more detailed information.
6. All Bridge Training UK courses will run only if there are sufficient numbers of candidates; this may affect training dates if the required minimum candidates are not attainable; however, there is a special concession to move the postponed group to join the next training session.
7. All course bookings are subject to availability and Eligibility Criteria (**as defined in No 15 of these Terms and Conditions**). Before booking a course and making payment please satisfy yourself that you meet the Eligibility Criteria as Clause 10 of this Term and Conditions will apply to any cancellations made if the Eligibility Criteria is not met.
8. Candidates must comply with the Bridge Training UK Equal Opportunities Policy.

9. Candidates must comply with the Health & Safety at Work Act 1974.

10. Return Policy

- Cancellation of a course booking is accepted only when we are in receipt of a five (5) working days prior written notice prior to the commencement of the course. On acceptance of such notice. Following the acceptance of such notice, we will refund the course fee minus a 35% cancellation administration charge. **Any cancellation made when the course has started will not be refunded.** You may cancel your course by emailing info@bridgetraininguk.co.uk
- The refund process can take up to one (1) month and such refund must be approved by the director of the Company. If the director of the Company is absent, the refund process may take an additional two (2) weeks to resolve.
- In the event that a course which you have booked is not available then you will be offered an exchange or refund (whichever is appropriate)

1. Currency Policy

- All transactions are in Pounds Sterling (GBP) unless otherwise stated.

1. Age Restricted Courses

- If you wish to book a course that may only be undertaken by persons of a certain age, you may be asked when registering to declare that you are of the appropriate legal age to undertake the course.
- If we reasonably believe that you are not legally entitled to book a course, we reserve the right to cancel your order. A cancellation fee will be applicable.

1. Bridge Training UK does not accept liability for refusal by the SIA to grant licences.

2. Bridge Training UK does not accept any responsibility for any delay or refusal by the awarding body to issue certificates.

3. Eligibility Criteria:

- You must have completed at least a level 1 in English.
- You must provide sufficient proof of ID, 2 proofs of address and 2 passport photos.

Media

At Bridge Training UK will require from time to time to take pictures and video recordings of all students during activities and services as evidence for portfolios and the awarding bodies. By agreeing to these Terms and Conditions you accept that all pictures and recordings will be owned solely by Bridge Training UK and further accept and agree that any media obtained may be used by Bridge Training UK on its website, promotional material, and advertisements, and social media accounts.

Terms for Disabled Students:

Bridge Training UK fully complies with all laws from time to time in force regulating the treatment of, and provision for, disabled students.

If you have a disability, please discuss any special requirements with us before booking. Bridge Training UK accepts no responsibility for students booking unless suitability was first checked.